



École secondaire John F. Kennedy High School

3030 rue Villeray Est Montréal, Québec H2A 1E7

Tel: (514) 374-1449 Fax: (514) 374-2224

<http://www.emsb.qc.ca/jfk>

John F. Kennedy High School Governing Board Minutes for meeting held on: January 17, 2016 at 7:00 PM (JFK Library)

PRESENT:

Parents: Ms. Angie Rolli (2), Ms. Carmie Lato (2), Mr. Dino Ruggirello (1)

Administration: Mr. Otis Delaney (Principal),

Teachers/Staff: Mr. Steven Muoio, Ms. Nathalie Cloutier, Mr. Gerry Tullio

Community Rep: None

Student Reps: Jessica Di Franco, Aracely Lopez, Maria Dryden

Commissioner:

Public:

Regrets: Ms. Stephanie Beaumier (2), Mr. Anthony Lombardi (Vice-Principal), Ms. Jennifer Olders
Mr. Agostino Cannavino

1. Approval of the Agenda

The following were added to agenda:

4. New Business

- Automated Voicemail by A. Rolli

12 Varia

- Free discussion by Carmie Lato

The agenda was unanimously approved with the additions on a motion by D. Ruggirello, seconded by A. Rolli

2. Adoption of the minutes of January 17th, 2017

The minutes of the meeting held on January 17th, 2017 were approved unanimously as written on a motion by S. Muoio, seconded by D. Ruggirello



3. Business arising from the Minutes - None

4. New Business

- Budget Building process

Adoption of Budget Building Priorities

1. Increase Literacy and Numeracy initiatives by increasing staff and material resources for English, French, Math, and History.
 2. Increase or maintain current staffing for Resource personnel (Guidance Counselor, Child Care Workers, Behaviour Technicians)
 3. Increase IT resources including professional development and Technology materials.
 4. Increase support for Health and Social Services to address Academic, Emotional, Social, and Behavioural issues (i.e. Behaviour Therapist, Speech Therapist, Social Worker, and Occupational Therapists)
 5. Ensure proper funding for building maintenance, improvements, security, upgrading projects, health, and cleanliness, including washroom maintenance, daily caretaking and replenishment of hygiene products in order to improve the physical environment for staff and students.
- Teacher Appreciation
 - C. Lato on behalf of Governing Board express wishes of appreciation to teachers and staff.
 - Students, through Student Council, prepared various treats for teachers and staff:
Ex: breakfast, roses, candy filled gift and cards
 - Automated Voicemail

Mrs. A. Rolli mentions that the automated voice message sounds too robotic. The preference is the message with the administrator voice, seems more personal and warm.
 - Mr. Delaney that 114 students attended the tutorial weekend and that test results the following week showed improvements.
 - D. Ruggirello suggests verifying if cameras in back of building (parking lot) are functioning and cover whole lot. Also discussed to verify if AVS agreement fulfilled with camera security.
 - D. Ruggirello, mentions that our sports team uniforms seems aged and if possible to get new ones. Mr. Delaney will look into what uniforms need to be updated.
C. Lato ask if for next month we can have a report of uniform needs.



- D. Ruggirello questions how we can increase parent participation to attend sports team events. Possible suggestions is to inform parents regularly. Also discussed of perhaps surveying parents at parent teacher night. PPO can ask parents waiting some questions.

5. Principal's Report

Principal's Report February 2017

1. Black History Month Luncheon Thursday (Entire School).
2. Winter Carnival Activities start Thursday. These are organized by our wonderful student council.
3. We Day takes place on Friday at Theatre St. Denis. 15 students will accompany Mr. Durocher. Wonderful speakers and atmosphere for our students.
4. As a part of Winter Carnival Activities we will have tubing, skiing, and snowboarding on Tuesday, Feb. 28th at Mt. Avila.
5. Parent/Teacher Interviews will take place on March 2nd
6. John F. Kennedy will offer the 15+ Derogated program for the 2017-2018 Academic School Year.

G. Tullio motioned to have the 15+ Derogated offered at John F. Kennedy High School for the 2017-2018 school year and this was seconded by C. Lato... Unanimously accepted

Also vote for various school outings:

Sec. 5 media Course students' field trip to the Cinematheque for Special effects exhibit. Cost is \$8.00, School will subsidizes \$3.00 cost to students will be \$5.00.
Carnival Week Tubing Day, Feb. 28th, for students. Cost will be \$10.00 for tubing and \$15.00 for skiing, includes rental.

G. Tullio motioned to approve the Field Trips, seconded by C. Lato, and unanimously approved

6. **Treasurer's Report** - Balance remains at \$401.41

7. Student's Report

Informs us on the various events from teacher appreciation week.
JFK will be hosting the MSAC on March 14th.

8. **PPO Report** - None

9. **Delegate's Report** – working on organizing a parent's conference. Still no name or date.

- Mr. Delaney suggests bringing subject of international students and how they are intergrated to CPC.



10. **Correspondence** - nil

11. **Question Period** - nil

12. **Varia**- C. Lato suggest we should look at "Have we done enough as a GB"
S. Muoio motions that we table it to next month, seconded by N. Cloutier. Accepted unanmously.

Adjournment – meeting was adjourned at 9:12pm on motion by G. Tullio, seconded by S.Muoio.

Carmie Lato
Chairperson





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February 18, 2016

Ms. Anna Villalta
Regional Director, East Sector
English Montreal School Board
6000 Fielding Avenue
Montreal, QC H3X 1T4

Reference: Principal Selection Criteria

Dear Ms. Villalta:

Please find below the Principal Selection Criteria adopted by the John F. Kennedy High School Governing Board at its December 2015 meeting. An original copy has also been mailed to you.

Leadership Skills:

- Is informed on current educational trends at the secondary level.
- Has a clear education vision.
- Is committed to education success.
- Has the ability to create and foster suitable learning and teaching environment.
- Is committed to addressing the concerns and needs of students, staff, and parents.
- Understand the importance of community partnership and willingness to work with community services.

Administrative Skills:

- Knowledge of NANS dossier.
- Capable of setting priorities, consulting, and making decisions.
- Is a good long-term planner.
- Projects a strong administrative presence.
- Administers the rules of John F. Kennedy in a fair and consistent manner.
- Good communicator.
- Works well with parent committees, student council, and staff.

Inter-Personal Skills:

- Ability to seek and obtain special grants from all levels of government and private sectors.
- Shows diplomacy when dealing with students, parents, and staff.
- Is familiar with the community.
- Assertive, yet flexible, fair, consistent, and compassionate.

Sincerely,

Carmie Lato
Chair, JFK Governing Board (2015-16)

